

Pine Creek High School Band Boosters  
Proposed General Meeting Minutes  
September 1, 2009

- 1) **CALL TO ORDER:** The September general meeting of the PCHS Band Boosters was called to order by President Kathy Holmes at 7:10 pm. Officers present: Kathy Holmes, Traci Macdonald, Jennifer Davis, band director Kate Flynn. Four members of the general membership were present.
- 2) **APPROVAL OF MINUTES:** No minutes were presented for approval.
- 3) **OFFICER REPORTS:**
  - a) President: There will be weekly updates containing pertinent information and important dates placed on PCBandBoosters.com. The membership is encouraged to check the website for up-to-date information.
  - b) Vice-President: No report
  - c) Treasurer: \$5,589.82 was deposited into the band booster account from the TAG Day fundraiser. Current balance is \$7,030.27.
- 4) **Band Director Report:**
  - The new uniforms are due to arrive sometime the week before the first competition on September 26<sup>th</sup>.
  - The marching band has completed the show and is now working to polish the performance.
  - Will continue to send email notices and sometimes hard-copy notices with important information.
  - Received a large number of positive comments regarding the marching band's participation in the Red, White and Brave Parade.
- 5) **COMMITTEE/TEAM REPORTS:**
  - a) Silent Auction: The committee sent out 150 letters soliciting donations from corporations. Received 20-25 donations and 10 letters declining the request so far. Will start visiting local businesses in the next month to solicit donations. Also willing to take donations from individuals.
  - b) Bazaar: No report. There will be a Holiday Bazaar meeting on Monday, September 14<sup>th</sup> from 7-8 pm. Volunteers are urgently needed to make this event successful.
  - c) Fundraising Committee:
    - TAG Day was successful, making over \$5,500 in a two-hour time span. We have received positive feedback and plan to make this an annual event. An after-action report is being created with recommendations for improvement. An email will be sent to membership this week with a sample TAG Day solicitation letter. Band students are asked to forward this to family and friends.
    - Holiday Gift Wrapping: Two volunteers have come forward and will meet to begin preliminary planning. Student and parent volunteers will be needed. Students may play carols at the site on the weekends.
    - Online shopping: The committee has decided against pursuing this fundraising option.
    - Candy bar sales: The candy bars were not delivered in time to sell them at the Tailgate Party on September 4<sup>th</sup>. The sales goal is a minimum of one box per family. Plans are in place to coordinate store-front sales on at least one weekend and to sell them at the school during seminar.
  - d) **OLD BUSINESS:**
    - i) Band Uniforms: New uniforms will arrive by September 26<sup>th</sup>. Volunteers are needed to research how best to dispose of the old uniforms after the new arrive. Ms. Flynn will ask colleagues for ideas/suggestions, as well.
  - e) **NEW BUSINESS:**
    - i) Equipment truck: Ms. Flynn will drive the food service truck to D20 Stadium to transport band equipment for football games. Parent volunteers willing to help unload equipment before football games are asked to be at D20 Stadium at 6:15 pm on home game nights. Fred Walsh is the volunteer coordinator to secure equipment transportation for competitions.

- ii) Band Boosters is in need of a money lock box which will be placed in the band room. If anyone is able to build or donate one, please contact Ms. Flynn or any officer.
- iii) Ms. Flynn is coordinating with volunteers to create the needed pneumatic wheels and stands for the pit crew.

**f) ANNOUNCEMENTS:**

- i) Board Positions are available. Second vice-president and member-at-large positions remain open. If interested contact any officer.
- ii) The fall banquet date has been rescheduled to Thursday, November 19<sup>th</sup> and will be catered by Carrabba's. Tickets will need to be purchased beforehand.
- iii) Holiday Bazaar Meeting on Monday, September 14<sup>th</sup> from 7-8 pm. Volunteers are needed in the planning process.

**g) ADJOURNMENT:**

- Motion by Kate Flynn and seconded by Natalie Ross to adjourn. No discussion. Motion carried unanimously. Meeting adjourned at 7:28 pm.

Submitted,

Jennifer Davis

PCHS Band Boosters Recording Secretary