

Pine Creek High School Band Boosters
Executive Committee Meeting
Minutes from: September 1, 2009

- 1) **CALL TO ORDER:** The September meeting of the PCHS Band Boosters Executive Committee was called to order by President Kathy Holmes at 5:52 pm. Members in attendance: Traci Macdonald, Jennifer Davis, Kathy Holmes, Nancy Murray, and Kate Flynn.
- 2) **APPROVAL OF MINUTES:** Motion by Nancy Murray and seconded by Traci Macdonald to approve the August minutes as written. No discussion. Motion approved unanimously.
- 3) **OFFICER REPORTS:**
 - a) **President:** No report
 - b) **Vice-president:**
 - The website is updated with the schedule of events. Photos are posted on the website from recent events. The webmaster, Steve Sandridge, is to be commended for his thorough and prompt attention to the website.
 - Marketing and publicity: Articles pertaining to the band and TAG day were submitted and published in the *Woodmen Edition* and the *Your Hub* section of The Gazette newspaper. Another article pertaining to the band's participation in the Red, White, and Brave parade was submitted to *Fresh Ink*, the publication which replaces *Your Hub* this week. *Fresh Ink* is a free publication that will be available in newspaper stands, but will not be delivered in the Pine Creek High School area at this point. Therefore, it will not be as effective a marketing tool.
 - Recommend that Band Boosters utilize *This Week at the Creek* email notices sent out to distribute information to the PCHS community.
 - c) **Treasurer:**
 - Beginning balance for August was \$1,440.45. Deposited \$5,589.82 from TAG Day fundraiser. Ending August balance is \$7,030.27. Additional money related to the TAG Day fundraiser still arriving in the mail.
- 4) **BAND DIRECTOR REPORT:**
 - a) Uniforms: Approximate delivery date of September 23rd. Payment of approximately \$12,000 due within a month after delivery. Band Boosters may access the marching band funds (school-allotted funds) if funds are needed to finish payment on the uniforms upon delivery. Funds may be repaid after fund-raising is complete.
 - b) The marching band show is progressing well
 - c) The marching band will participate in the tailgate pep rally prior to the football game on September 4th.
 - d) Arrangements have been made for truck transport of band equipment to home football games. Student help will be needed to load and unload the truck.
 - e) Received suggestion to create a medical kit backpack for each chaperone to carry during competition travel. Recommend that band boosters follow up on this.
- 5) **COMMITTEE/TEAM REPORTS:**
 - a) Silent Auction: Twenty (20) corporate donations have been received. Will begin to visit local businesses to solicit donations in the next month.
 - b) Bazaar: There will be a bazaar informational and planning meeting on Monday, Sept 14th at 7 pm. A committee meeting is set for Tuesday, Sept. 8th.
 - c) Fundraising Committee:
 - TAG Day: The committee is pleased with the results from just two hours of solicitation. Nancy Murray will complete an after-action report.

- Online shopping: PCHS band boosters will not pursue this option due to concerns about logistics and operating costs to maintain the shopping site. It would cost \$50/month and band boosters would be responsible for associated taxes. Other short-term fundraisers are preferable.
- Holiday Gift Wrapping: Lynne Neiss and Betsy DesJarlais have agreed to co-chair this fundraiser. No further report.
- Candy Bars: The candy bars have not arrived and are not due in time to sell at the Tailgate Party on September 4th. If they do not arrive, spirit pendants will be sold at the booth.

6) OLD BUSINESS:

- a) Band Uniforms: New uniforms due around September 23rd. Will seek volunteers to research how best to dispose of the old uniforms.
- b) Pneumatic wheels and Stand: Ms. Flynn is working on this with the volunteers as specific needs are determined.
- c) Website: Compiled the list of those students who turned in permission to photograph forms. The weekly updates on the website have started.
- d) Equipment truck: Fred Walsh is the coordinator. Reservations are made for competition dates.
- e) Money lock box: Kathy Holmes will follow up with potential volunteer to create a money box to place in the band room.

7) NEW BUSINESS:

- a) Received what is believed to be an erroneous bill for \$111.68 from a local newspaper. Will confirm this with the Holiday Bazaar committee before notifying the finance office.
- b) Marching Band Banquet has been rescheduled to November 19th. Will be catered and served by Carrabba's. Menu is planned. The band booster community will provide drinks and desserts. RSVPs and pre-purchased meal tickets will be required. Invitations will be sent to special guests.

8) ANNOUNCEMENTS:

- a) Have received many complimentary and encouraging comments/email regarding TAG Day.
- b) The Challenger Middle School band students will participate in band activities at the October 3rd football game.
- c) Plans are being made to take a pep band to away football games. Other district band directors have consented. Approval pending from the PCHS athletic director.

- 9) ADJOURNMENT:** Motion by Kate Flynn and seconded by Traci Macdonald to adjourn. Motion passed unanimously and meeting adjourned at 6:45 pm.

Submitted,

Jennifer Davis

PCHS Band Boosters Recording Secretary