

PCHS BAND BOOSTERS EXECUTIVE COMMITTEE MEETING

2008-2009 Board Year

Minutes from February 3, 2009

- 1) **CALL TO ORDER:** The February 2008-2009 PCHS Band Boosters Executive Council meeting was called to order by First Vice-President Nancy Murray at 7:06 pm. Members present were Nancy Murray, Traci Macdonald, and Jennifer Davis.
- 2) **APPROVAL OF MINUTES:** Two corrections made to the proposed minutes from January 13, 2009. Motion made by Traci Macdonald and seconded by Nancy Murray to approve the minutes with corrections. Motion approved unanimously.
- 3) **OFFICER REPORTS:**
 - a) **President—Lynne Neiss**
 - i) Met with Kate Flynn to discuss the following:
 - (1) Ms. Flynn has reviewed bylaws and found them satisfactory.
 - (2) Ms. Flynn provided a “wish list” to be obtained through band booster funds. Two items take priority:
 - (a) Pneumatic Wheels and Stands: Need to price plywood and other needed supplies to ascertain the actual cost. Need to request volunteers to make them.
 - (b) Uniforms
 - (3) Band Camp and Picnic: See discussion under *Old Business (6.g,h)*
 - (4) Potential Awards/Year-end concert and/or dinner: See discussion under *Old Business (6.e)*
 - (5) The middle school band students have been invited to play with the pep band at basketball games on February 3rd and 7th.
 - b) **Vice-President—Nancy Murray**
 - i) NO REPORT
 - c) **Treasurer—Traci Macdonald**
 - i) Beginning account balance: \$5,355.43; Additional deposits: \$12,727.35; Total income: \$18,082.78; Total expenditures: \$6,177.07; Ending balance as of 1/14/2009: \$11,905.71 Note: Receipts for the gift-wrapping fundraiser have not been turned in and are not included in the income total.
- 4) **BAND DIRECTOR REPORT:** Ms. Flynn provided a wish list of items desired for the band program. Discussion: *The executive committee will request that Ms. Flynn further categorize and prioritize the list. The need for pneumatic wheels and stands will be placed on the general meeting agenda and will seek volunteers then. Further discussion needed with Ms. Flynn regarding funding new band uniforms. Issues needing clarification: possible money available through District 20 to support this; dedicated fundraisers; priority over all other purchases versus a set amount of money set aside yearly until the monetary goal is met.*
- 5) **COMMITTEE/TEAM REPORTS:** No reports submitted
- 6) **OLD BUSINESS:**
 - a) The final draft of the band booster bylaws were reviewed by the band director and will be sent via IC messenger to the general membership for review before the general meeting.
 - b) Gift-wrapping fundraiser: Waiting for an after-action report, receipts, and a list of participating students/parents from Lynne Neiss. The money raised by this fundraiser is to be distributed into “accounts” of those students that participated. How this can be achieved must be determined.
 - c) Band website: No update. Discussion regarding the website is tabled until there is progress made in building the website or we find a volunteer to be a website chairperson.
 - d) Incoming Freshman Band Night: No new report since January meeting. Band Boosters would like to host this event for incoming freshmen and their parents. Ideally, this would be an informal social held in conjunction with a spring concert. Informational packets would be created and handed out to incoming freshmen interested in

band. Will discuss with Ms. Flynn regarding setting a date and contacting students/parents through Infinite Campus.

- e) Tentatively, Ms. Flynn plans on an Awards Dinner in May, rather than giving awards during a concert. A final decision is pending. Discussion: *Uncertain how to obtain letters, pins, etc. Plan to address at the general meeting and ask if any parents have experience/information regarding this. Will also ask for volunteers to chair or assist with this event.*
 - f) Band camp is scheduled for July 20th-August 7th. Discussion: *Paperwork is normally sent to students in June. Families should be told to "save the dates" as soon as possible to minimize conflicts with summer plans. Clarification is needed regarding the specific dates for the drum line, rookie camp and the full band.*
 - g) The marching band picnic, held at the end of band camp, will be at Pine Creek High School. Will ask for volunteers at the general meeting to chair or assist with this event.
 - h) Future fundraisers:
 - i) Tag Day: Will place on the agenda of the general meeting to explain how this fundraiser works. Will ask for volunteers for this committee, as it will be labor-intensive to establish and requires heavy parental involvement the day of the fundraiser. Planning should begin this spring. The target date to have this fundraiser is during the month of September.
- 7) 2009 Holiday Bazaar: Need to confirm that Susan Wichman is willing to again be chairperson of this event. Need to find out what committees need chairpersons and seek volunteers at the general meeting.
- 8) **BUSINESS:** None
- 9) **ANNOUNCEMENTS:** The general band boosters meeting will be Tuesday, February 10th at 7 pm in the band room.
- 10) **ADJOURNMENT:** Motion made by Jennifer Davis and seconded by Nancy Murray to adjourn the meeting. Motion passed unanimously. Meeting adjourned at 7:56 pm.

Respectfully submitted,

Jennifer Davis

PCHS Band Boosters Recording Secretary